

Green Templeton College University of Oxford

Staff Smoking and Vaping Policy

Introduction

In accordance with the Smoke Free (Premises and Enforcement) Regulations 2006, which came into force on 1st July 2007, smoking is prohibited in all College buildings and in all shared College vehicles.

In addition, Governing Body took the policy decision that with effect from 1st September 2015, smoking and vaping (the use of e-cigarettes) will not be permitted anywhere on College premises, to include buildings owned or managed by Green Templeton College that are off the main site.

The policy applies to all College members including members of Governing Body, staff, students visitors and contractors so that a healthy, safe and comfortable environment can be maintained.

Responsibility for implementing the policy will rest with the Domestic Bursar with day to day responsibility also resting with line managers.

Enforcement

- People smoking tobacco products or vaping on College premises should be asked politely to desist
- Any refusal to desist should be reported to a manager
- For staff, refusal to desist may constitute a disciplinary offence
- Staff will be supported to give up smoking or vaping
- Visitors and contractors who refuse to desist should be politely asked to leave the premises with the assistance of Lodge staff if necessary

Assistance to give up smoking

Some smokers and vapers may find that the smoking restrictions provide the impetus they need to give up entirely. Others may be anxious that they may be unable to stop.

Support is available from the University Occupational Health Team (HR Manager will have further details), and the College Nurse.

In addition, there is the Quit Charity www.quit.org.uk or Quitline 0800 002200

Help is available from the NHS via their Smoking Helpline on 0800 022 4332 or website at <http://smokefree.nhs.uk/> You can also join the NHS "Together Programme".