

Green Templeton College University of Oxford

Staff Consultation and Information Policy

Senior Managers Group

Senior managers meet weekly to inform each other of work programmes and other significant issues which are on-going that week. As a result, managers will update their staff and also may take items to the meeting which their staff members have raised.

All Staff Meetings

The College will inform and consult its staff through termly staff meetings to which all staff will be invited. The day and time of these meetings will be variable to allow the maximum number to attend.

Staff Representatives

Two staff representatives will be elected annually at a staff meeting, and one of these representatives will attend as a member of the HR Committee. The HR Committee, as necessary, may also invite other members of staff to attend for discussion of particular items.

Topics on which information will be provided and on which employees will, as appropriate, be consulted will include:

- the development of employment policies, practices, codes of practice and regulations including this policy;
- measures designed to bring about greater equality of opportunity for College staff, including equal opportunities monitoring arrangements and the outcome of such monitoring;
- the College's arrangements for training and developing staff;
- the recent and future development of the College's activities and its economic situation; and
- decisions likely to lead to substantial changes in work organisation or in contractual relations.